



DOCUMENT REQUEST FORM

PERSONAL INFORMATION

Last Name	First Name	Middle Name(s)	Maiden or Previous Name
Mailing Address	City	Province	Postal Code
Email Address (print clearly)		Home Telephone () -	
		Cellular Telephone () -	
*Providing email gives consent to receiving information via email from Northlands College.			
Date of Birth (DD-MM-YY) DDMMYYYY	Social Insurance Number (optional)	Sask Health Number (optional)	Male <input type="checkbox"/> Female <input type="checkbox"/>

REQUEST TYPE

Document(s) Requested

Transcript copy **not Adult 12*
 Diploma / Certificate copy
 Confirmation of Enrollment
 T2202A Replacement
 Other: _____

Program/Course Name _____ Program Location _____

DELIVERY INFORMATION

Delivery Method (check one)

Mail Documents
 Fax Documents
 Email Documents
 Will Pick Up (Photo ID Required)

Send Copies To: Recipient Name and / or Organization

Full Mailing Address or Email Address (if different than above)

Telephone () - Fax () -

Send Copies To: Recipient Name and / or Organization

Full Mailing Address or Email Address

Telephone () - Fax () -

SIGNATURE

I have read and fully understand the options presented on this form, and I hereby authorize release of my Northlands College transcript and/or academic records to the educational institution(s) or person indicated above.

_____ Date _____

Student Signature

OTHER INFORMATION

To order original Saskatchewan high school transcripts, please visit <https://www.k12.gov.sk.ca/etranscript/>.

To request Additional GED transcripts, please visit <http://www.economy.gov.sk.ca/ged/transcripts>.

Transcripts or diploma/certificate copies for Saskatchewan Polytechnic accredited programs must be requested from [Saskatchewan Polytechnic Admissions](#).

Contact the appropriate university for transcripts or diploma copies. [UofR-Transcripts](#) [UofR-Diplomas](#) [UofS-Transcripts](#) [UofS-Diplomas](#) [AU-Transcripts](#) [AU-Diplomas](#)

All other transcripts/certificate copies must be ordered from the accrediting institution.