



DOCUMENT REQUEST FORM

PERSONAL INFORMATION

Last Name	First Name	Middle Name(s)	Maiden or Previous Name
Mailing Address	City	Province	Postal Code
Email Address (print clearly)		Home Telephone () -	
		Cellular Telephone () -	
*Providing email gives consent to receiving information via email from Northlands College.			
Date of Birth (DD-MM-YY) DDMMYYYY	Social Insurance Number (optional)	Sask Heath Number (optional)	Male <input type="checkbox"/> Female <input type="checkbox"/>

REQUEST TYPE

Document(s) Requested	
<input type="checkbox"/> Transcript copy <input type="checkbox"/> Diploma / Certificate copy <input type="checkbox"/> Confirmation of Enrollment <input type="checkbox"/> T2202A Replacement <input type="checkbox"/> Other: _____	
Program/Course Name	Program Location

DELIVERY INFORMATION

Delivery Method (check one)

Mail Documents
 Fax Documents
 Email Documents
 Will Pick Up (Photo ID Required)

Send <input type="text" value="Indicate #"/>	Copies To:	Recipient Name and / or Organization
		Full Mailing Address or Email Address (if different than above)
		Telephone () - Fax () -
Send <input type="text" value="Indicate #"/>	Copies To:	Recipient Name and / or Organization
		Full Mailing Address or Email Address
		Telephone () - Fax () -

SIGNATURE

I have read and fully understand the options presented on this form, and I hereby authorize release of my Northlands College transcript and/or academic records to the educational institution(s) or person indicated above.

Student Signature Date

OTHER INFORMATION

To order original Saskatchewan high school transcripts, please visit <https://www.k12.gov.sk.ca/etranscript/>.

To request Additional GED transcripts, please visit <http://www.economy.gov.sk.ca/ged/transcripts>.

Transcripts or diploma/certificate copies for Saskatchewan Polytechnic accredited programs must be requested from [Saskatchewan Polytechnic Admissions](#).

Contact the appropriate university for transcripts or diploma copies. [UofR-Transcripts](#) [UofR-Diplomas](#) [UofS-Transcripts](#) [UofS-Diplomas](#) [AU-Transcripts](#) [AU-Diplomas](#)

All other transcripts/certificate copies must be ordered from the accrediting institution.